

COMMITTEE NAME	MONTH/SEASON	OVERVIEW OF DUTIES	APPROXIMATE TIME COMMITMENT (SCALE OF 1 TO 5, 1 BEING MINIMAL, 5 BEING MORE SIGNIFICANT)
Apparel	Full Year	Assist in the promotion and sales of school apparel both online and in person. Attend school functions and events throughout the year, as needed, to sell school apparel. Work with retail/merchandiser to facilitate online sales throughout the year.	5
Art to Remember Fundraiser	November/December	Coordinate with Art teacher and Art to Remember representative to help facilitate online orders of keepsake products created from student artwork to benefit school. Organize and distribute items to classrooms.	2
Beautification and Garden	Full Year/Seasonal	Maintain the flower planters and beds around the school campus throughout the year. Decorate outdoor planting areas for each season/holiday.	2
Bulletin Board Committee	Full Year	Design and decorate bulletin board at entrance to school next to Security Desk using seasonally appropriate themes. Decorate Faculty Room bulletin board at start of school year. Refresh faculty treats on a quarterly basis.	3
Earth Day	April	Assist in the planning and implementation of Kindergarten and First Grade students' Earth Day celebration (April 22) through various games and activities. Manage games and activities on campus day-of.	2
Field Day	June	Organize the purchasing of ices and water for the event. Distribute water and ices day of.	1
First Grade Dance	March	Brainstorm, organize and implement dance at school for First Graders.	3
First Grade Family Fun Night	January	Brainstorm, organize and implement an evening event for First Grade families.	3
Kindergarten Dance	March	Brainstorm, organize and implement dance at school for Kindergarteners.	3
Kindergarten Family Fun Night	January	Brainstorm, organize and implement an evening event for Kindergarten families.	3

Moving Up Ceremony *volunteers for this Committee must be Kindergarten parents*	June	Plan and implement in-school moving up ceremony for all First Grade classes including decor, snacks and beverages.	2
Parents Night Out	November	Plan, organize and implement in-person Goosehill's biggest yearly fundraiser, including securing venue, food/drinks and donations for raffles.	5
School Supplies	August	Oversee school supply ordering process for students. Help distribute students' school supplies to the classrooms prior to the first day of school.	2
Staff Appreciation Lunch	May	Organize and implement special lunch for teachers in school.	1
Sweet Treats	December	Coordinate collection of homemade and store-bought treats for Goosehill staff and assist in set up and distribution to teachers.	2
Welcome Back Picnic	August/September	Brainstorm, organize and implement an evening of family fun on the school field for all Goosehill families. Includes ordering food, drinks and booking/coordinating any outside vendors (e.g., DJ, face painting).	3
Yearbook	Full Year	Manage all aspects of the Goosehill yearbook, from design and layout, to ordering and distribution plan. Responsible for selecting the yearbook theme and layout, ensuring that there is staff coverage at all school wide events, visiting classrooms for class craft photos and/or utilizing the help of class parents. Volunteers are needed to attend the various school events throughout the year and upload images to the yearbook website. Communicate with both yearbook and photography companies on an as-needed basis throughout the school year.	5